Contractor's Progress Report
(Technical and Financial)
CDRL A001

For: Safe Surgery Trainer

Prime Contract: N00014-14-C-0066

For the Period May, 2015 to May 31, 2015
Submitted: 15 June 2015

Prepared for:
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Report Documentation Page

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Medical Modeling - Safe Surgery Trainer

This Monthly Progress Report is provided in accordance with the contract CDRL.

1) **Contract Period of Performance**: 12 March, 2014 to 30 September, 2015

2) **Cost (Estimated financials may differ from actual invoice)**

   a) Total Amount Funded to date: $910,256.00

   b) Estimated Reporting Period Expenditures $41,848.03

   c) Estimated Cumulative Expenditure $696,213.55

   d) Estimated Remaining Funds To Completion $214,041.45

3) **Progress and Accomplishments During Report Period**

   a) Program Management – Ongoing communication and project management with project team and sub-contractors. Ongoing outreach with medical centers (see below). Ongoing project management according to Alion's CMMI Level 3 processes.

      i) Focused heavily on upcoming studies at Langley Air Force Hospital (June 24-25) with additional participation from Fort Eustis.

      ii) Worked to secure involvement of Portsmouth Naval Hospital – This has become a MAJOR risk (see below).

      iii) Ongoing interactions with medical representatives that were interested in or attended the SST StoryJam. StoryJam Participating organizations included: Portsmouth Naval Hospital, Langley AFB Hospital, Fort Eustis McDonald Healthcare, Eastern Virginia Medical School, Maryview Hospital, Mary Immaculate Hospital, and the Children's Hospital of the King's Daughters.

   b) Prototype Development – Minor adjustments during Iteration 3 including missions, scenarios, and user interface. Minor adjustments to fun-facts mini-game and 4th scenario mission.

   c) Instructional Design and Healthcare Research – Minimal updates of scenario materials to ensure gameplay, scenarios, and conversations match terminal learning objective: Facilitate Psychological Safety.

   d) Research Studies – MAJOR preparation for studies which are scheduled for June 24-25 at Langley. Refined measurement outlines for continued studies. Finalizing IRB plans.

4) **Work in Progress / Plans for Next Month**

   a) Program Management - Continue identifying communication channels, managing contracts, and coordinating with team members and outside

participants. Continue involving team members and stakeholders in testing, development, and research.

b) Prototype Development – Minor revisions to the software in preparation for the June studies as part of Iteration 3.

c) Instructional Design and Healthcare Research – Continue finalizing scenarios, conversations, and learning objectives.

d) Research Studies –Coordinate with participating organizations regarding IRB and June studies, including: Langley, and Portsmouth Naval. Conduct studies. Begin gathering data.

5) Milestones / Deliverables

Name/Description	Date (Target or Actual)	Notes/Status
Project Management Plan	**DONE:** May 28, 2014	**COMPLETE**
Reports	15th of each month	This document
Presentation Materials	As appropriate	ONR Kickoff Brief
Software Requirements Document	**Target:** Nov 30, 2014	
Scenario Design Document	**Target:** Sept 30, 2014 & June 30, 2015	
Prototype - Executable	**Target:** December, 2014, May, 2015, and Aug, 2015	Iter 1 – **COMPLETE 12/1/14** Iter 2 – Target Apr 30, 2015 Iter 3 – Target July 31, 2015
Prototype - Source	**Target:** Sept 30, 2015	
Research Data	**Target:** Sept 30, 2015	
Final Report	**Target:** Sept 30, 2015	
Milestone – Initiation	**DONE:** May 31, 2014	**COMPLETE**
Milestone – Iteration 1	**DONE:** Dec 1, 2014	**COMPLETE**
Milestone – Iteration 2	**DONE:** Apr 30, 2015	**COMPLETE**
Milestone – Iteration 3	**Target:** July 31, 2015	
Milestone – Conclusion	**Target:** Sept 30, 2015	
Milestone – ONR Kickoff	**DONE:** Apr 22, 2014	**COMPLETE**
Milestone – StoryJam	**DONE:** May 25, 2014	**COMPLETE**

6) Risks/Issues/Concerns/Problems

a) PORTSMOUTH NAVAL HOSPITAL – Discussions with Portsmouth have halted. Commander Cunningham has requested communications with ONR Dr. Ray Perez related to 1) contractual issues and 2) data gathering/rights. This has become a MAJOR issue.

b) Still need a transition agreement or memorandum with Portsmouth Naval Hospital. Working with new XO, Capt Smith. Will also begin work to brief/update the new CO, Capt Vai. (Note – see October report for more detailed analysis of previous risk)

7) Travel Accomplished

a) I/ITSEC, Dec 1 – Dec 4, Orlando Florida. Included labor hours for onsite SST effort such as conducting the field study. No actual travel budget.
b) IMSH, Jan 12-14, New Orleans, Louisiana. Includes labor hours for onsite SST demonstrations and meetings. No actual travel budget.

8) **Planned Travel**

a) Travel to Norfolk by UCF research partners, in June.

9) **Related Activities**

a) Submitted abstract for I/ITSEC 2015 tutorial, "There and Back Again – A Journey of Games, Communication, and Innovation." Abstract was accepted. Power point presentation due on June 12.
b) Presented talk at the International Modelling and Simulation in Healthcare (IMSH) 2015 conference, New Orleans, Louisiana, Jan 10-14, 2015. "Safer Surgery with Games – The Moment of Truth"
c) Presented at the Design of Learning Games Community Workshop, at I/ITSEC, Wednesday, Dec 3rd.
d) Conducted Field Study from the Alion booth at I/ITSEC 2014 – only such study of the conference!
e) Presented SST concepts in a brief at the M&S Southwest Modeling and Simulation Conference in Scottsdale, Arizona, Mar 12, 2014.